



Lawrence Barn Community Center Facility Request Form

- Name of Organization/Resident: _____
- Nature of Organization: Town Use _____ Hollis Nonprofit _____ Regional Nonprofit _____
Community Organization _____ Recreation Commission _____
Private (Resident) _____ Family Member _____ Relationship _____
- Facilities available: Please indicate the facilities you are requesting:
Full barn with kitchen _____
Outside Activities - Yes _____ No _____
- Please indicate nature of event: Meeting _____ Show/Exhibit _____ Social Gathering _____
Please describe: _____
Other: Please describe: _____
- Please list date and time of event: ____/____/____ Time: _____ to _____
- Total number attending: _____ Adults _____ Minors _____
Age range of minors: _____
- Name of person responsible for event: _____
- Address: _____
- City: _____ State: _____ Zip: _____
- Phone: Day (____) _____ Evening: (____) _____
- I have read and understand the Rules and Regulations for use of the Lawrence Barn Community Center. I take responsibility to ensure all participants adhere to the Rules and Regulations of the Lawrence Barn Community Center.

Signature of Responsible Party

Date

Please submit the completed form along with full payment to Hollis Town Hall, 7 Monument Square, Hollis, NH 03049. DO NOT MAIL THIS FORM.

For Office Use Only

Total Fee = \$ _____ Full payment received ____/____/____ Check # _____

Usage Fee \$ _____ Cleaning Damage Fee Amount: \$ _____

Key Deposit \$100.00

Certificate of Insurance: Yes _____ No _____

Facility Use Agreement and Release/Indemnification Form: Yes: _____ No _____