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Hollis Energy Committee Minutes
10- 13- 09 (12:00 PM) Town Hall Community Room
Approved 11- 2- 09

Members Present: Chris Heiter, Karen Cramton , Troy Brown, Jeff Babel.
Cathy Hoffman was away.
Also Present: Venu Rao (Project PROGRESS)

Approval of Minutes:

Jeff Babel moved and Chris Heiter seconded to approve the HEC minutes of September 30, 2009, as submitted. Voting in favor of the motion were Karen, Heiter, Babel and Hoffman. No one was opposed. The motion PASSED 4-0

Agenda Review: Chairman C. Heiter reviewed the meeting agenda.

Presentation by LighTec: Eric Doberstein presented the capabilities of LighTec to help schools and municipalities save in energy costs. He proposed to analyze lighting requirements of municipal buildings (at no cost) and explore the possibility of qualifying for PSNH's Smart-Start Program. Mr. Doberstein will be working with Jeff Babel to complete the lighting analysis.

HEC Revised Charter: Jeff motioned and Troy seconded to approve the revised charter to be presented to BOS on October 26. The motion passed 4-0.

Venu Presented status with SAU41: During their August 24th meeting, SAU41 Board Members (includes Hollis School Board, Brookline School Board, and COOP School Board Members) unanimously passed a motion (**motion**): **“PROJECT PROGRESS WILL FALL UNDER THE PURVIEW OF THE SAU BOARD AND THAT THE SAU BOARD AND SUPERINTENDENT ARE NOT READY, AT THIS TIME, TO COMMIT FUNDS OR PROJECT MANAGEMENT TO PROJECT PROGRESS”**

This action by SAU41 Board has basically stopped the Project PROGRESS efforts towards SAU41 School District energy efficiency plans. With the above resolution, SAU41Board also stopped the \$25K approved by COOP Board. Because of this outcome, Project PROGRESS will not be approaching Hollis Board of Selectmen for the \$5K they have approved.

Projects and Grants:

- New England Grassroots Environmental Fund: Karen provided positive feedback from the grant application reviewers. November 12th is applicant's selection date.

Action Items:

- Venu and Karen to develop excel sheets of town and school buildings energy data.
- Eric Doberstein agreed to contact Brookline Selectmen to see if they will be willing to work with HEC to take advantage of economy of scale. Mr. Doberstein will also try to get Brookline town energy data.
- Troy Brown to get GPM to get quoted for two scenarios:
 - Hollis Town and Hollis School District
 - Hollis Town and SAU41 School District

Adjournment: Motion to adjourn by Karen and seconded by Jeff. Motion passed 4-0. Meeting adjourned at 1:40pm

Next Meeting: October 27, 2009 at 12:00 noon in Hollis Town Hall Community Room.

Respectfully submitted,
Venu Rao