



Hollis Energy Committee Minutes
5- April- 10 (12:00 PM) Town Hall Community Room
Draft Copy

Members Present: Troy Brown, Chris Heiter, Jeff Babel, Karen Cramton, and Venu Rao
Others: None
Absent: Cathy Hoffman

Call to Order: Chairman C. Heiter called the March 15, 2010 meeting of the HEC to order at 12:15 PM.

Approval of Meeting Minutes: We have considered all the previous months' meeting minutes and approved them 5-0.

1. We have consensus from all the school board chairs, Superintendent, and Hollis Town for the members of the EECBG Project Coordinating Team (PCT). We will have a meeting with the Team members next week.
2. Karen will assist Barbara Kowalski, Tax Collector, to update the EPA data base with the recent electrical and oil data of Hollis municipal buildings. Venu will do the same for SAU41 building in Hollis.
3. HEC members have voted 4-0-1 (one abstained) to recommend waiving competitive bidding for Lightech.
4. For Investment Grade Audit, HEC has agreed 5-0 to go for bid. Venu will generate a draft of RFP by April 23rd. The draft copy of the RFP will be approved at the May 3rd meeting.
5. Power purchasing draft RFP is approved 5-0 to be released. This RFP will be used to get all the vendors to come and make presentations before we decide on the final vendor.

Adjournment:

The HEC adjourned at 1:00 PM.

Respectfully submitted,
Venu Rao