



Hollis Cemetery Trustees
7 Monument Square
Hollis, New Hampshire 03049
Tel. 465-2209 Fax 465-3701

Minutes September 17, 2009

Attendees: Scott Fisher, Chairman; Doug Gagne, Vice Chairman; Chris Buzzy Nancy Bell and Melinda Willis
Absent: Kimberly Dogherty, secretary

The meeting was held in the Upper Town Hall and was called to order at 6:03 pm.

Minutes

Revised the minutes of 8/20/09:

Line 33: Change "Medly" to "Medlyn"

Line 132: Change "but" to "and is"

Line 133: Change Melinda to Scott

Line 149: Change "dawn to dusk" to "dusk to dawn"

Line 157: Change "an" to "a"

Line 183: Remove the extra line

Mel made a motion to approve the minutes as amended, Chris seconded, Doug and Nancy abstained. The motion passed 3:0.

Old Business

Right to Inter

After approving the first page last month, the Trustees reviewed the second page, recommending the following changes:

Ownership paragraph:

Last line, change "will go" to "must"

Burial Arrangements paragraph:

Remove this paragraph and re-word its text, appending it to the end of a new Burial Arrangements paragraph as indicated below.

Full Body Burials paragraph:

Rename this paragraph to "Burial Arrangements"

Remove from "A concrete vault..." thru to the end of the paragraph, "...Town of Hollis." Two sentences removed.

46 Append the following to the end of the paragraph, "Interment fees must be paid to the Town of Hollis at
47 least (3) days prior to the scheduled burial. The then current fee schedule shall apply. The exact location
48 of the grave will then be marked.

49
50 Cremation Remains paragraph:
51 Remove this paragraph

52
53 Lot Capacity paragraph:
54 The Trustees are not completely satisfied with the existing rules regarding the quantity of cremated remains
55 but will readdress this issue in the future once more research has been done on flush marker sizes,
56 surrounding town practices, etc.

57
58 Doug moved to approve page 2 of the Right to Inter as amended. Mel seconded the motion. The
59 motion passed 5:0.

60
61 Rules and Regulations
62 The Trustees agreed to table discussion of the Rules and Regs until a future meeting.

63
64 Lot and Burial Rates
65 The Trustees agreed to table discussion of amending lot and burial rates until a future meeting.

66
67 East Cemetery Well
68 Scott explained that he had met with Roger Skillings at the East Cemetery and inspected the current hand-
69 pump system. Mr. Skillings found that water was readily available through the manual pump and stated
70 that a well was not even necessary. Instead, he said what was needed was an electric pump system to pump
71 water throughout the Cemetery. He said by using used parts, which he has available, he could set-up the
72 pump system and lay pipe to two Cemetery locations for the \$5000. The used parts would come with a full
73 warranty. Mr. Skillings has some reservations about soil conditions and ledge, which could cause problems
74 with the trenching for pipes but that would not be known until work was underway. Separately, the
75 Trustees would need to arrange for electricity up to the point of the pump system. The Trustees discussed
76 how to accomplish this electrical work, trenching and tie-ins and eventually agreed to Trustee Actions to
77 research.

78
79 Trespassing Prevention Plan
80 Scott will follow-up with Jack Hurley concerning a final materials list and costs.

81
82 Tree Request East Cemetery Section G
83 Doug moved to approve this request. Mel seconded. The motion passed 5:0. Scott to ask Kim to draft a
84 letter to the requestor.

85
86 East Cemetery, Bartis Stone
87 Mel will follow-up with Richard Medlyn regarding repair of this stone.

88
89 Pine Hill Cemetery Lots
90 Scott brought the Trustees up-to-date on discussion regarding the lots without records.

91
92 Refund Amount for Cemetery Lots
93 The Trustees agree to table discussion until a future meeting.

94

95 Cemetery Expenditure Report

96 The Trustees reviewed the report. No problems noted.

97

98 Other Business

99 Doug recommended placing on the agenda for October a discussion about putting out landscape bids in the
100 Fall.

101

102 Melinda contacted Honey Glover. Ms. Glover will create a wooden sign for Lawrence Cemetery and she
103 will present a materials bill to Troy Brown for processing.

104

105 The Trustees agreed to give Nancy authority to approve fertilizing job if the pricing estimate is \$2000 or
106 below.

107

108 Chris told the Trustees that he received a quote from Pioneer Tree Service to remove the problem tree in
109 the East Cemetery, to include stump grinding and removal of chips, for \$650. The Trustees agreed to wait
110 a couple of months to see how much of the current year budget remains prior to ordering this work.

111

112 Trustee Actions

113 Scott

114 -Will go to vault manufacturer to confirm whether or not they could invert a vault for burials. Will also ask
115 about whether infant burials use a full vault or a shorter vault.

116 -Will contact Jeff Babel about what they might be able to contribute toward trenching electrical work at the
117 East Cemetery.

118 -To ask Roger Skillings about the possibility of also trenching for electrical work at the East Cemetery.

119 -To deliver to Roger Skillings a plot map of East Cemetery.

120 -To deliver to Jack Hurley a plot map of Pine Hill Cemetery for an initial sketch and to estimate materials.

121

122 Melinda

123 -Speak to Richard Medlyn about typical sizes of flush markers, monuments and benches.

124 -Speak with Terry Knowles regarding handling of Pine Hill lots without records.

125

126 Nancy

127 -To get an estimate for fall fertilizing the North, South, East, and Pine Hill Cemeteries.

128

129 Next Meeting will be held October 15, 2009 at 6:00 PM in the Upper Town Hall Meeting Room.

130

131 Adjournment

132 *Chris moved and Doug seconded to adjourn. The motion carried unanimously. The meeting was adjourned*
133 *at 9:32 pm.*

134

135

136 Respectfully submitted,

137

138 Chris Buzzy, acting secretary