



Hollis Cemetery Trustees
7 Monument Square
Hollis, New Hampshire 03049
Tel. 465-2209 Fax 465-3701

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Minutes July 17, 2008

Attendees: Scott Fisher; chairman, Nancy Bell and Melinda Willis
Absent: Chris Buzzy and Doug Gagne
Staff: Kimberly Dogherty, secretary

The meeting was held in Pine Hill Cemetery and was called to order at 6:00 pm.

Minutes

Approval of the June 19, 2008 minutes was tabled until next month.

Inspection of Pine Hill Cemetery

Overall the cemetery was in good condition. There were no violations of the Rules and Regulations. The knee-high wall surrounding the French Lot was unpinned at the corners and needed to be repaired.

These stones were in disrepair:

- Gram, Sarah B
- Kelley, William and Dorcas – cracked and off base
- Miller, Joseph – off base
- Jewett, Eldridge – leaning
- Blood, William
- Jaquith, Thomas – leaning
- Sarah Bruce – broken in half
- Johnson, Edward – broken in half
- Bruce, Josiah (Rev War) – leaning
- Farley, Caleb – broken in half
- Butterfield, Eben – broken in half
- Field, Elizabeth - down

Kim to instruct DPW on a few items needing attention:

- Remove the two tree limbs that have fallen from a tree along the roadside.
- Remove the Sumac at the rear boundary line of the cemetery
- Remove the branches and brush at the main entrance

Nancy to instruct Einstein's on a few items needing attention:

- Trim around all flat stones

47 **Old Business**

48 Einstein's Insurance will expire in July. The secretary contacted Chris Bixler, last week, and he assured her
49 that the Trustees would receive an updated Certificate of Insurance on July 22, 2008.

50
51 Scott had given a lot of thought to the request from Mr. Hinton to allow artificial flowers in the cemeteries.
52 Scott was opposed to changing the policy regarding this matter. Scott recognized the attention to detail that
53 Mr. Hinton had given to the appearance of his artificial flowers. Scott proposed allowing a special exception
54 for Mr. Hinton with the following stipulations

- 55 1. The artificial flowers must remain in a pot at all times
- 56 2. The artificial flowers must be tastefully done as demonstrated
- 57 3. The artificial flowers must be undetectable from real flowers

58
59 Nancy agreed. Melinda questioned what would happen the next time a request was submitted to allow
60 artificial flowers. She felt granting this special exception would set a precedent. Scott agreed but stated that
61 each request would be reviewed on a case-by-case basis. Scott was uncomfortable making such an important
62 decision without the full board. Melinda agreed. The discussion and decision was tabled until their next
63 meeting. The Trustees asked the secretary to inform Mr. Hinton of their decision. The Trustees agreed that
64 the flowers could remain until a decision was reached.

65
66 Melinda presented the draft Voucher Form for adoption. The Trustees approved the form with a minor edit.

67
68 Melinda questioned if the secretary mailed the letter regarding the automatic quarterly withdrawal that was
69 taking place from the Cemetery Trust Funds. The secretary stated yes. Melinda questioned if the secretary
70 had heard any feedback from the recipients of the letter. The secretary stated no. Melinda agreed to contact
71 Paul Calabria, Finance Director, to assure this procedure was stopped.

72
73 The secretary presented a draft copy of a "Right to Inter" written by William Drescher, town attorney. She
74 also presented similar documents from Mont Vernon and Gilmanton, stating that she preferred the wording
75 of the Gilmanton Right to Inter. The secretary asked the Trustees to review all of the documents and submit
76 comments to her within the next week. The secretary agreed to work with Deb Adams to incorporate their
77 comments and present a rough draft to them next month.

78
79 **New Business**

80 Scott reported on behalf of Doug, not present at the meeting that Doug had met with Einstein's to discuss a
81 treatment plan for grubs at the East and North Cemetery. Doug would e-mail the Trustees and staff the
82 details. Once received, the secretary agreed to attach the e-mail to these minutes for reference and bring
83 copies for all to the next meeting for discussion. There were two tree limbs down along the roadside that
84 needed to be removed. The secretary agreed to write a work order to the Department of Public Works (DPW)
85 requesting their assistance.

86
87 The secretary, earlier in the month, forwarded a complaint letter to Scott from Susan Noyes regarding the
88 overall condition of the North Cemetery. Scott stated that he called Susan Noyes and explained that the
89 Trustee were aware of the grub problem and were in the process of taking care of the situation.

90
91 Scott stated the Expenditure Report was on track. Nancy contacted Einstein's and asked them to stop
92 mowing the lawn every week and reminded them of the contractual agreement not to exceed 16 mowings.
93 Einstein's had forgot about the 16 mowing limit and thanked Nancy for the reminder.

95 Scott asked what the Trustees thought about mailing a letter to all residents of the town. The letter would
 96 include fun facts and highlight certain rules. Melinda just thought the letter should be very positive. Nancy
 97 liked the idea.

98
 99

100 **Lots Sold (June, July)**

101 4 lots sold

102 Mello Revocable Trust East G 475, 476 07/17/2008

103 Jacoby Family East I-915, 916 07/28/2008

104

105 **Interments (June, July)**

106 5 burials performed

107 Gill, Andrew Joseph East C-79 06/18/2008

108 Harris, Elizabeth "Betty" Coles East E-79 06/26/2008

109 Bliden, William G. East E-12 06/26/2008

110 Bliden, Nancy Bell East E-12 06/26/2008

111 Tyska, Kevin East F-425 07/09/2008

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114

115 **Next Meeting** will be held August 21, 2008 at 6:00 PM in the Churchyard Cemetery.

116

117 **Adjournment**

118 *Scott moved and Nancy seconded to adjourn. The motion carried unanimously. The meeting was adjourned*
 119 *at 7:10 pm.*

120

121

122 Respectfully submitted,

123

124

125 Kimberly Dogherty, secretary