



**Hollis Cemetery Trustees**  
7 Monument Square  
Hollis, New Hampshire 03049  
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## Minutes June 23, 2009

Attendees: Scott Fisher, Chairman; Doug Gagne, Vice Chairman; Chris Buzzy, and Melinda Willis.  
Absent: Nancy Bell and Kimberly Dogherty, staff.

The meeting was held in the North Cemetery and was called to order at 6:04 pm.

### Minutes

*Approval of the non-public minutes of March 19, 2009 was tabled.*

*Chris moved to approve the minutes of May 21, 2009 as amended. Doug seconded and the motion carried unanimously. Scott abstained.*

### Cemetery Inspection Reports

#### North Cemetery

Overall the cemetery was in good condition. Northwest Corner: (from flagpole north) still had many bare spots. The last over seeding did not take in this section. Melinda asked if we should over seed again in the fall. Trustees discussed purchase of seed ourselves and for the Trustees to spread the seed in September. Doug said he would price seed.

#### **These stones were in disrepair:**

- Broken stone: Rebecca Abott & stone next to it Abott was a fresh fall, broken in 2 places.

### Old Business

Request was made for hard copies of March non-public minutes for review and approval at July meeting.

East Cemetery: Nancy to confirm if reseeding was done at East Cemetery.

Phyllis King tree removal request: Chris received estimate from Tip Top Tree Service. \$1500-\$1600 + \$180 for stump grinding. Cost due to need of bucket crane, DPW would pick up chips from stump grinding. Chris will get a 2nd estimate from Pioneer.

Question about status of R to I review by Drescher. Chris is waiting on Chief Ux before moving forward with signs for Pine Hill. He is calling the Chief every other week.

Jack Hurley is ready to help with Pine Hill security. He has the parts to donate, and would like a receipt for parts used. Scott will contact Jack to set up a site visit to work out the specifics.

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Doug will email Einstein's for follow through on grub control.  
Doug will contact David Orde to discuss and coordinate the future use of East Cemetery expansion parcel.

Scott will follow up with Lynn Goldberg at the Congregational Church about the placement and use of BBQ grills in the Church Cemetery.

Warren Coulter has stated that the cemetery funds will only be invested once a year. This is to be taken up in discussion at a future date.

Add to the rules: use of upside down vaults.

Future discussion: reconsider capacity for # of cremations per lot.

Right to Inter: Doug asked: cremation remains – Town Hall disposition within town boundaries.  
Ask Kim to check if the Selectmen have a rule with respect to disposition of cremation remains in town.

Farm agreement: Scott questioned if we want a formal agreement for the use of the East Cemetery expansion parcel. Doug said that this was also brought up at the Hollis Agricultural Commission meeting.  
History: In December 2004 the selectmen made a 20-year agreement, not in writing, with Doug Orde that he could farm the land. The selectmen's minutes state that Mark Johnson said they should have a written agreement, that Dave Orde should meet with Cath Hallsworth and draft such an agreement. The agreement was never written.

Reviewed Jeff Babel's burial estimate: Found the rates to be higher than what we currently charge for said services. Melinda will check with Paul as to the applicability of the "machine/truck" costs associated with burials. How much of this cost should be passed on to the "user"? Are these costs parsed out in the Town accounting of equipment use?

### New Business

Chris sent Cemetery Trustees an email with dates related to space needs. We will need to start using the land in 15 years. Will need some state approvals. Scott said that we need to formalize the dates for when we will need the land and when we will need to do the preparatory work. Doug stated that the Hollis Agricultural Commission (HAC) has the authority to promote, facilitate, and preserve agriculture in Hollis. And that the Board of Selectmen wants them to draw up agreements/leases/licenses for the use of town owned agricultural land. With a license, it can be a multi-year agreement. Chris said that it would be great if the HAC could mediate, but that the Cemetery Trustees need to have input about what we need and Scott added that we need to include "phase out" provisions for the farming operations.

Scott recommended that we chart out the cemeteries requirements and long term planning, then pass this on to the HAC for them to draft a lease/license agreement with David Orde. Doug will begin talks with David about our needs and recommend/note that further plantings may be at risk. ? Who would sign agreement, Selectmen or Cemetery Trustees? We want the Cemetery Trustees to sign, to show agreement and to be kept in the loop.

East Cemetery Well: Melinda spoke with Bill of Skilling's. He stated that Hollis wells typically go 500' and need to be hydrofract. Rough est. is \$4500-\$5000, with casing. That would be worst case. To do pump/hookup \$2000-\$2500. We would need to supply small shed to winterize pump tank. Melinda said we have structure (hearse house) that might work.

97 We would also need 220V available. Melinda said she would call other companies for quotes.  
98 Scott said he would check into costs for getting 220V to the hearse house and will contact Jeff Babel to see  
99 if A/C already exists at the hearse house. Melinda will follow up with Skilling's about more formal pricing.

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101 Cemetery Expenditure report: No problems noted.

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103 **Next Meeting** will be held July 16, 2009 at 6:00 PM in the South Cemetery, Main Street.

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105 **Adjournment**  
106 *Doug moved and Chris seconded to adjourn. The motion carried unanimously. The meeting was adjourned*  
107 *at 7:36 pm.*

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109 Respectfully submitted,

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111 Melinda Willis and Chris Buzzy