



Hollis Cemetery Trustees
7 Monument Square
Hollis, New Hampshire 03049
Tel. 465-2209 Fax 465-3701

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Minutes May 21, 2009

Attendees: Doug Gagne, Vice Chairman, Nancy Bell, Chris Buzzy, and Melinda Willis.

Absent: Scott Fisher, Chairman

Staff: Kimberly Dogherty

The meeting was held in the East Cemetery and was called to order at 6:10 pm.

Minutes

Approval of the non-public minutes of March 19, 2009 was tabled.

Chris moved to approve the minutes of April 16, 2009 as submitted. Nancy seconded and the motion carried unanimously.

Chris moved to approve the minutes of May 7, 2009 as amended. Melinda seconded and the motion carried unanimously.

Cemetery Inspection Reports

East Cemetery

Overall the cemetery was in excellent condition. There were a few violations of the Cemetery Rules and Regulations regarding artificial flowers. Many areas of the cemetery needed to be reseeded. Nancy agreed to contact Spaulding to request reseeding of the below listed areas.

These stones were in disrepair:

- Wright, Mary Jane – leaning
- Foundation without monument found next to the Cudworth Lot

Nancy to instruct Spaulding Outdoor Services to reseed the following areas:

- Denault, Beech Tree
- Wheeler, near Hearse House
- Powers, behind Hearse House
- Area surrounding Benjamin, Lund and Piechota
- Rudinsky and Reed
- Wilkins, Cadrain and Harnish
- Derie, McManus and Bell

47 **Nancy to instruct Spaulding Outdoor Services on an item needing attention:**

- 48 • Trim back the lilac over the Kimberlin lot (Section E, Lot 36)
- 49

50 **Old Business**

51 Chris received a complaint from Phyllis King about a diseased Oak tree near her family monument. She
52 requested that the Trustees remove the tree but volunteered to plant a new tree. The limbs were hanging
53 very low over the Simonds and Wood stones. Doug offered to trim back the low branches. The Trustees
54 were unsure of the cost to remove such a large tree. Chris agreed to get a few estimates to remove the tree
55 and grind the stump. Doug was unsure that a new tree could be planted in this location. The Trustees were
56 not sure they had funding for this project but would discuss this further and budget for the tree removal, if
57 necessary, in 2010.

58
59 Kim distributed a draft copy of the Right to Inter. The Trustees made changes to the proposed document.
60 Kim agreed to incorporate the changes and forward the document to Attorney Drescher for approval.

61
62 Doug presented a draft copy of Cemetery By-Laws that incorporated the changes from last month's
63 meeting. The Trustees made changes to the proposed document. Kim agreed to incorporate the changes.
64 The Trustees were pleased with the document and agreed to adopt the by-laws.

65 *Melinda moved to approve the Membership By-Laws as discussed. Nancy seconded and the motion*
66 *unanimously passed.*

67 Kim agreed to forward a copy of the newly adopted by-laws once the changes were incorporated.

68

69 Proposed Cemetery Rules: Doug presented a draft copy of Cemetery Rules that incorporated the changes
70 from last month's meeting. The Trustees could not adopt the changes until they adopted the Right to Inter.
71 Discussion of this new document was tabled until next month.

72
73 Current Cemetery Rules and Regulations: The Trustees discussed changing the hours. Currently the
74 Cemetery Rules stated that the cemeteries were open from dawn to dusk. The Trustees preferred sunset to
75 sunrise.

76 *Melinda moved to amend the Cemetery Rules and Regulation, Section I.a as written below. Nancy*
77 *seconded and the motion unanimously passed.*

78 Cemetery Hours: The cemeteries will be open to visitors from sunrise to sunset. These hours will be posted
79 at the entrance to each of the six Hollis cemeteries.

80

81 Kim announced that the membership fee to join the New Hampshire Cemetery Association was \$20
82 opposed to \$100 as previously discussed. The Trustees were pleased.

83

84 Doug recommended that the Trustees form a subcommittee to handle the vandalism issues at the Pine Hill
85 Cemetery. Chris and Doug volunteered to meet Jack Hurley to discuss prevention measures. The
86 subcommittee would report their findings at regular Cemetery meetings. Chris agreed to contact the Police
87 Chief to follow up on the discussion of the Pine Hill cemetery and the installation of new signs. The
88 Trustees would eventually need twelve new signs installed at all of the cemeteries. Doug stated that he did
89 not contact Rick Towne to discuss the access road entering the Pine Hill Cemetery. Doug did contact Lisa
90 Walker, abutter to the Pine Hill Cemetery, but only left a message.

91

92 The Cemetery Trustees discussed the possibility of installing a well and irrigation at the East Cemetery.
93 The Trustees had budgeted \$5000 for a special project and agreed this was a necessary expense. The money
94 spent on grub control and reseeding was sometimes wasted because of the lack of a water source. Melinda
95 agreed to get estimates for the cost of the well.

96 Doug explained that the \$1045 they encumbered for grub control had not been expended. It was not time to
 97 apply these treatments but he agreed to contact Einstein's in June or July to schedule the work.
 98

99 Chris questioned how many lots remained for sale. Kim remembered answering that question in the past
 100 but did not have an exact number. Kim agreed to research the files and minutes to find the discussion
 101 regarding this project.
 102

103 A discussion regarding green burials was tabled.
 104

105 **New Business**

106 Doug stated that he was a member of the newly formed Agricultural Commission. Part of the
 107 Commission's responsibility was to review all agreements made for farming town owned land. The East
 108 Cemetery (extension) was currently being farmed by David Orde. Doug questioned if a written lease
 109 agreement existed and if it included the planting of fruit trees. Kim stated that Cathy Hoffman, Assistant
 110 Town Administrator, researched the matter and unfortunately a written agreement was never executed.
 111 Melinda, former selectman, remembered when she was on the Board discussing this farming agreement and
 112 approving specific crops that could be farmed and the cemetery location. Melinda did recall approving fruit
 113 trees. The Trustees were uncomfortable with this discussion because they were not aware of any formal
 114 agreement or approvals. Doug and Kim agreed to update the Trustees as they learned more about the
 115 agreement between the Town and David Orde.
 116

117 The Trustees discussed burial fees. Kim agreed to create a report showing the dollar amount she collected
 118 for burial fees each month.
 119

120 Nancy stated that the Church left their gas grilles in the Churchyard cemetery again. Nancy asked Kim to
 121 contact the Church to ask them to remove them. Kim agreed.
 122

123 The Cemetery Trustees Training is being held on June 2, 2009. Nancy, Melinda and Kim planned to attend.
 124

125 **Lots Sold (May)**

126 0 lots sold
 127

128 **Interments (May)**

129 5 burials performed

130 Butler, Joanne	North G-50	05/02/2009
131 Worcester, Elsie C.	North A-14	05/09/2009
132 Bartram, Dorothy C. (Hills)	East C-39	05/15/2009
133 Hamer, Joyce Harrison	East H-666	05/16/2009
134 Kalhori, Albert A.	East G-645	05/22/2009

135

136 **Next Meeting** will be held June 18, 2009 at 6:00 PM in the North Cemetery, Silver Lake Road.
 137

138 **Adjournment**

139 *Chris moved and Nancy seconded to adjourn. The motion carried unanimously. The meeting was*
 140 *adjourned at 8:10 pm.*
 141

142 Respectfully submitted,
 143

144 Kimberly Dogherty, Secretary