



**BUDGET COMMITTEE**  
**Town of Hollis**  
Seven Monument Square  
Hollis, New Hampshire 03049  
Tel. 465-2209 FAX 465-3701

### **Minutes of July 27, 2010**

Meeting was held in the Community Room, Hollis Town Hall. The Budget Committee was called to order by Chris Hyde, Chairman at 7:20 PM.

Members present: Chris Hyde, Chairman; Tom Gehan, Tom Jambard, Susan Benz, Ray Vallee, Frank Whittemore arrived at 7:30 p.m. Vahrij Manoukian arrived at 7:45 p.m.

Also present: Paul Calabria, Finance Director

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Chris agree with both of Mike H. suggested changes sent in an e-mail earlier today.

Motion to accept as amended by Tom J., 2<sup>nd</sup> by Ray V.

Motion carried 5-0

#### School Report:

Susan B. detailed the need for additional cabling that was required at HPS. Discussion ensued regarding switches, wireless routers and hard wire drops.

Mold remediation construction is on track.

The Oil contract at 2.399/gallon was awarded thru Shattuck Oil.

Susan B. spoke with Mark McLaughlin regarding the budget process and streamlining it amongst all the districts.

Chris asked questions regarding the expansion in the band program to include 4<sup>th</sup> grade, the meaning of the process of student "self-correction", and what is happening with the environmental science program.

Chris asked about the joint Special Education workshop. Susan suggested working through the Superintendents office. She offered to contact Susan Hodgdon's office to try to get Jeanne Saunders to participate at a meeting. Chris will contact the co-op to try to coordinate with their meeting on 8/19.

Discussion revolved around the increased FTE's over the last several years while we have experienced a decreased school census.

Chris relayed information regarding the reduction of the Energy Grant ("smart start") program and the subsequent State of NH funding. Funding should be available through other sources however, so it is believed that there will be no additional net cost to the taxpayers.

#### Public Input:

None

#### Town Report:

Vahrij talked about Fund Balance. Paul detailed the projected overages and potential surpluses in each

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department. Chris suggested a catastrophic policy(reinsurance) to further cover the Town of Hollis. Vahrij M. and Chris H. discussed current Fund Balance and how the BOS has adopted a Fund Balance Retention Policy to improve the Town of Hollis' Fund Balance position.

**Action Item:** Put Unreserved Fund Balance Discussion at the August 24, 2010 meeting.

Paul noted that the projected revenues have increased from first quarter to second quarter due to a number of contributing factors.

Other Business:

Chris outlined his power point presentation and asked for input from the meeting regarding Guidance formulation options and proposals.

Special concern revolved around the full time equivalent staff numbers increasing dramatically while school enrollments have declined over the last 6 or 8 years. Also it was noted that more detail was needed as to the proportion of the total allocated to SPED. Mention was made of different ways to reduce employee costs.

Motion to adjourn made by Ray V. and seconded by Vahrij M. Meeting adjourned: 9:20 p.m.

Respectfully submitted,  
Barbara Kowalski, Tax Collector  
Paul Calabria, Finance Officer