



**BUDGET COMMITTEE**  
**Town of Hollis**  
Seven Monument Square  
Hollis, New Hampshire 03049  
Tel. 465-2209 FAX 465-3701

**Minutes of June 23, 2009**

Meeting was held in the Community Room, Hollis Town Hall, and the Budget Committee was called to order by Chairman Chris Hyde at 7:10 PM.

Members present: Chris Hyde, Chairman; Peter Band, Selectmen Representative; Bill Beauregard, School Board Representative; Frank Whittemore, Bob Labednick, Ray Valle  
Also present: Paul Calabria, Finance Director.

**Review of Minutes**

**June 1, 2009:**

One amendment: Under "Other Business", second bullet – strike "For July"

Ray made the motion to adopt as amended, and Peter seconded.

All in favor, 2 abstentions: Bill and Frank

**School Report:**

1. Bill sent out the May BudCom report. Chris wanted to review the expendable trust account. So far, nothing has been spent from it. At the October meeting, up to \$48K was approved for 3 items (duct cleaning, carpet, siding). The new Director of Maintenance has found ways to get the jobs done for less money (~\$24-30K). He plans to come to our next meeting with the exact numbers. The final amount will be taken from the expendable trust balance.
2. Water System: Peter suggested that Bill contact Arthur LeBlanc for background information. It is the original pipe from Rocky Pond feeding the Middle school, which has low pressure and could be leaking. Issue is whether to inspect the lines with a camera (~\$15K estimate from Skillings), or budget for replacement over the next few years. We need to determine replacement cost and continue investigation.
3. There is an unencumbered fund balance of \$669,000. This is net of several items. The committee voted unanimously to support these items that Bill presented:
  - a. Repair of school bathroom partitions – up to \$12K per building.
  - b. Primary school cafeteria floor – over 1/3 of tile is peeling. It can be replaced for up to \$9K.
4. There is a security issue at HUES. People can come into building unobserved. Up to \$9K has been approved to replace the window with a door and put bars on the internal doors.
5. SAU Building: Hollis School District owns the SAU building and leases it to the SAU. There was a 5-year lease, and it has been kept at the same amount. The new Maintenance Director will assess maintenance needs, such as a problem with the furnace. We would like to have the lease payment at least cover expenses and maintenance of the property.
6. Non-public session for purpose D, contract negotiations. Roll call vote unanimous to enter non-public session.

**Town Report:**

1. Peter indicated the potential of acquiring Silver Lake Park. The State has been contacted to indicate that the town is interested in discussing this further.
2. Paul stated that we are on budget through May 31st – revenues are just under a million through May 31<sup>st</sup>. Rooms and Meals tax is up to 9%. We typically get our disbursement in December. If we get as much as last year, it would offset the decrease in revenue sharing.
3. Paul and Troy have made progress on the needs for the maintenance plan, which will come out of expendable trust.
4. For future reporting, Paul indicated that it is possible to aggregate categories across departments.

**Public Input:** None

**Functional Account Review: Recreation Account – Kevin McDonald**

The Recreation Commission is self-funding. It is entirely funded from revenue fees of participants – not from tax

dollars. As of May 31<sup>st</sup>, balance is just under \$3900.

- The Nichols Field renovation was mainly done by generous donations. The direct cost was \$2000 to get \$30,000 worth of work done.
- There is a plan to install a light system for the basketball court in mid-July.
- Silver Lake has an old baseball field. Kevin stated that they have applied to the state for permission to overhaul it.
- Kevin stated that we are very fortunate that we have citizens willing to donate their time and expertise.
- No vandalism reported this year.
- Kevin was asked what was on his wish list, and he stated that 25 acres for 3 baseball fields and soccer/multi-use fields would be welcomed, and they would do fund-raising to get the work done.
- For the Skate Board Park, a prime location is behind Middle School. There are issues with the lot line of the Farley building, and Peter indicated that it is being worked. Kevin stated that his information to date shows almost no impact to cost of insurance.

**Other Business:**

- Selectmen would like us to have budget guidance by August 1<sup>st</sup>.
- Library and Police reviews will be scheduled for the July 28<sup>th</sup> meeting. Chris will supply guidance on the content of the presentation to the departments, including strategic vision and tactics.
- For August 25<sup>th</sup> meeting, DPW and Fire reviews will be scheduled.

Motion to adjourn was made and seconded. Meeting adjourned: 9:10 P.M

Respectfully submitted,  
Donna Drottar, Recording Secretary